

## **MINUTES JULY 6<sup>TH</sup>, 2010**

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Tuesday, July 6th, 2010 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Friday, July 2nd, 2010 between the hours of 12:28 P.M. and 1:10 P.M. at National Exchange Bank and Trust, the Elkhart Lake Post Office, Community Bank and Trust and the Municipal Office and posted on the Village web site at 1:20 P.M.

President Rudnick called the meeting to order at 7:40 P.M. with the following trustees present: Steven Kapellen, Richard Sadiq, Rola Ann Klahn, Pam Garton, Mike Wolf and Lynn Shovan.

Others in attendance included: Jeanette Moioffer, Clerk and Frank Thielmann.

The Pledge of Allegiance was recited.

Moioffer reported that Item X-C "Farmer's Market" was removed from the agenda. The rest of the agenda remained as printed.

Approval of Minutes –

(Shovan/Wolf) moved to approve the minutes of June 7<sup>th</sup> and June 21<sup>st</sup>, 2010 as printed.

Motion Carried Unanimously

Public Comment – None

Treasurer's Report –Moioffer

(Sadiq/Klahn) moved to approve the June 2010 Treasurer's report as printed.

Motion Carried Unanimously

## **COMMITTEE REPORTS**

*JUNE BUILDING PERMIT REPORT* – Moioffer

The Board received an e-mailed spreadsheet showing the current building permits for June 2010.

*ADMINISTRATION AND FINANCE COMMITTEE* – Sadiq

- 1) Mix and mingle increased their hours.
- 2) Received a personal guarantee for Nicola's gift shop loan.
- 3) Accepted resignation of Denice Ruh as Administrative Assistant.
- 4) Approved the purchase of aluminum railings for the gazebo.

- 5) Declined to donate to the Lake Street Run.
- 6) Made some cash balance adjustments.

*PRESIDENT'S REPORT* – Rudnick

- 1) Donations for the fireworks went well and are close to the entire amount.
- 2) Firemen's Picnic/Fourth Weekend went well.

**UNFINISHED BUSINESS**

Committee Appointments --Park Comm. – Tabled until the next meeting.

Sirens – Kapellen

Kapellen is in contact with someone from the Sheboygan Police Department who will be able to set up the old sirens for a weather warning system which will be dispatched from the Sheriff's Department. The cost of the set up will be under \$1,000.00 and the system will run a test twice a month on a Wednesday.

Zoning Ordinance

(Shovan/Garton) moved to send the proposed zoning ordinance back to the Planning Commission for revisions some of which were identified at this evening's public hearing.

Motion Carried Unanimously

President Rudnick reported that the Planning Commission will be meeting on July 14, 2010 at 6:00 p.m.

Industrial Sanitary Sewer Repair

(Wolf/Klahn) moved to contract with VS Trenchless Solutions to line the sanitary sewer under Industrial Drive for a cost of approximately \$32,406.24 depending on the amount of grouting needed.

Motion Carried Unanimously  
by a roll call vote

Trustee Wolf asked that the Public Works Superintendent find out what type of guarantee is carried with this work.

Developer's Agreement – Nicola's Gift Shop

(Klahn/Sadiq) moved and seconded to approve the Development Agreement (Attachment A) for Nicola's Gift Shop.

Motion Carried Unanimously  
by a roll call vote

**NEW BUSINESS –**

Ticket Selling

Jeff Romanoski of the Sheboygan Falls Lions Club and Todd Windlems of the St. Anne Fire Department were present to request permission to set up an area to sell raffle tickets for their individual events on the South Lake Street during Vintage Weekend. (Being charitable organizations, a peddlers permit was not required but board permission was required to be set up

on a public street – Ordinance 10.08) The St Anna Fire Department has a spot in the concourse that they have occupied for a number of years. The Sheboygan Falls Lions Club has been set up in front of Lake Street Cafe for the last two weekends.

Discussion followed with Trustee Klahn expressing a concern for the safety of ticket sellers and pedestrians at the spot in front of Lake Street Cafe. It was consensus of the Board that the St. Anna Fire Department will work with Chief Boeldt and use their regular spot and that Trustees Sadiq and Shovan will work with the Sheboygan Falls Lions to find a safe, accessible spot for them to be set up on vintage weekend.

Walkway Parking – Vintage Weekend

Gary Wieser of Road America was present to request permission to drive over the walkway on Friday and Saturday at 5:00 p.m. of Vintage weekends to bring seventeen Donahue cars onto the Osthoff Lawn.

(Sadiq/Shovan) moved that permission be given to drive the seventeen Donahue cars over the walkway onto the Osthoff Lawn on Friday and Saturday at 5:00 p.m. on Vintage Weekend.

Motion Carried Unanimously  
by a roll call vote

Operator Licenses

(Kapellen/Wolf) moved and seconded that Benjamin Chapman be granted an Operator’s License renewal for Siebken’s, Matthew Majkrzak be granted a new Operator’s License for Siebken’s and Rebecca Lieffring be granted a new Operator’s License for the Feed Mill Shops all of which will expire June 30<sup>th</sup>, 2011.

Motion Carried Unanimously  
by a roll call vote

**TRUSTEE REPORTS**

**Trustee Klahn** – Fireworks were great and Kohler uses room tax dollars for their fireworks.

**Trustee Sadiq** – Will try to set up a meeting of the Economic Development Com. this week.

**Trustee Wolf** – Will set of a meeting of the Municipal Planning & Development Committee late next week.

**Trustee Garton** -- Beautification Committee Volunteers have been busy planting flowers and sprucing up the Village.

**COMMUNICATIONS**

Moioffer provided the Board members with copies of the FOCUS. A thank you letter was read from the American Legion thanking the Village for a donation for their participation in the Memorial Day celebration.

**CLERK’S REPORT – Moioffer**

The Board of Review is scheduled for Wednesday, July 7<sup>th</sup>, 2010 between 6:00 and 8:00 P.M.

(Shovan/Klahn) moved that the meeting be adjourned at 8:30 p.m.

Motion Carried Unanimously

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Jeanette L. Moioffer, Clerk-Treasurer

## **MINUTES JULY 19<sup>TH</sup>, 2010**

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, July 19<sup>th</sup>, 2010 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Friday, July 16th, 2010 between the hours of 11:50 A.M. and 12:30 P.M. at National Exchange Bank and Trust, the Elkhart Lake Post Office, Community Bank and Trust and the Municipal Office. The agenda was posted on the Village Web site as 12:50 P.M. on July 16, 2010.

President Rudnick called the meeting to order at 7:06 P.M. with the following Trustees present: Mike Wolf, Rola Ann Klahn, Pam Garton and Steven Kapellen. Trustees Richard Sadiq and Lynn Shovan were absent.

Others in attendance included: Jeanette Moioffer, Clerk; Police Chief, Randy Boeldt; and Emmit Feldner of the Plymouth Review.

The Pledge of Allegiance was recited.

Agenda stood as printed.

Public Comment – None

## **COMMITTEE REPORTS**

### *LIBRARY BOARD* – Klahn

- 1) The Board received a copy of the minutes of the 6/14/2010 meeting.
- 2) Working on the internet policy.
- 3) Working on replacement of part time employee.

### *TOURISM COMMISSION* – Klahn

- 1) The Board received minutes from the 6/9/10 meeting.
- 2) The Village has received exposure on Fox News and Morning Blend.
- 3) Fox 11 will highlight cooking school and restaurants.
- 4) Approved a \$400.00 grant for Down Town Night.
- 5) Rewriting job description for the Assistant Director.
- 6) VSCDA & HRC celebrating 60<sup>th</sup> Anniversary September 11. Expect 2000 to 3000 people to attend.

### *ADMINISTRATION AND FINANCE*–Rudnick

Since the loss of two years of training will look to fill the Administrative Assistant position as a full time position.

### *PLANNING COMMISSION* – Rudnick

Reviewed and made some changes to the proposed zoning ordinance and approved a sign permit for the National Exchange Bank and Trust for their ATM machine. Will approve final draft in August and expect to have to the Board for a hearing and action in September.

*NORTHERN MORAINES UTILITY* – Moioffer

Moioffer indicated that Solek reported that the first module is running good handling 50% of the treatment service.

*PUBLIC HEALTH & WELFARE* – Klahn

- 1) Tabled an amendment to Larry's Hauling Contract dealing with Sharpe's collection.
- 2) Discussed the difficulties that the Public Works Department is having with weekend refuse collection. Looking to Osthoff for help on the walkway refuse on weekends when the Public Works Department is not on duty.

*PRESIDENTS REPORT* – Rudnick

- 1) Donations of \$12,210.00 were received for fireworks.
- 2) Received a noise complaint relating the two outdoor/deck bands playing with a request that they stop playing at 10:00 p.m.
- 3) Received a letter from the Sheboygan County Sheriff expressing a concern over the manpower he will lose with the proposed budget cuts.
- 4) Vintage Weekend brought thousands of people to the Village.

**UNFINISHED BUSINESS**

Committee Appointments – Rudnick

President Rudnick appointed Rachel Risse to the Park Commission to fill the unexpired term of William Krueger.

(Garton/Klahn) moved and seconded that President Rudnick's appointment of Rachel Risse to the Park Commission be approved.

Motion Carried Unanimously

Sirens

It was the consensus of the Board that the Village proceeds with the cost of updating the previous village sirens to be tested and operated for weather emergencies by the Sheboygan County Sheriff Department's Dispatch service.

Refuse Collection Contract Amendment – tabled until the next meeting.

No Smoking Ordinance – Introduction tabled until the next meeting.

**NEW BUSINESS**

Down Town Night –

(Wolf/Garton) moved and seconded to approve a Class B Picnic License for the Chamber of Commerce for Monday, August 9<sup>th</sup>, 2010 for Down Town Night.

Motion Carried Unanimously

(Klahn/Wolf) moved and seconded that Darren Lindstrom and Timothy Haack be granted temporary operator licenses for Monday, August 9<sup>th</sup>, 2010 for Down Town Night.

Motion Carried Unanimously

Tax Overpayment

(Klahn/Kapellen) moved and seconded to pay \$217.40 to Joel Reiss for tax payments for the year 2008 and 2009 for a detached garage that he does not have.

Motion Carried Unanimously

Operator Licenses

(Garton/Klahn) moved and seconded to grant an operator license renewal, expiring June 30, 2011, to Emily Stillwell for Victorian Village.

Motion Carried Unanimously

(Klahn/Garton) moved and seconded to grant a new operator's license, expiring June 30, 2011, to Thomas Abromaitis for the One Stop Shop.

Motion Carried Unanimously

**TRUSTEE REPORTS**

**Trustee Wolf** – Meeting with the Municipal Planning and Development Committee on Thursday July 22, 2010 at 8:00 A.M.

**COMMUNICATIONS**

Moioffer provided the Board with copies of FOCUS, Capitol Buzz and the announcement of the 60<sup>th</sup> anniversary celebration of the VSCDA HRC. Moioffer noted that “Columns” from the Wisconsin Historical Society and “The Researcher” from the Sheboygan County Historical Research Center are available for review in her office.

**CLERK'S REPORT**

Moioffer reported that the Village received a donation of a park bench in memory of Richard and Carol Lauer from the Lauer children and it is located along the sidewalk next to the gazebo. Moioffer also reported that the gazebo has been refurbished with a new roof and railings.

The following library vouchers were approved by the Library Board and presented to the Board for payment:

V-363	Bankcard	Library videos & program	\$76.97
V-365	WE Energies	Library power & light	259.74
V-369	Badger Office City	Library workstation, board etc.	232.95
V-370	Baker & Taylor	Library books	942.72
V-376	Edgerton, St. Peter, Petak	Library attorney fees	1,385.00
V-377	Elkhart Lake Water Dept.	Library 2 <sup>nd</sup> Quarter water	11.01
V-378	Falls Glass Service, Inc.	Library handicap door-grant	2,295.00
V-382	Frontier	Library phone service	84.27
V-384	Globalcom	Library Long distance service	11.20
V-388	Imagetec LP	Library copier lease	174.00
V-389	Kone, Inc.	Library elevator maint.	190.20

V-392	Michelle Galloway	Library cleaning May & June	495.00
V-393	Midwest Tap	Library videos & music	276.69
V-309	Schetter Electric	Library handicap door-grant	269.25
V-402	Sun Graphics	Library envelopes	156.12
V-412	Wisconsin Public Service	Natural Gas	<u>16.84</u>
			\$6,876.96

(Klahn/Kapellen) moved and seconded that the Library vouchers be paid as presented.  
 Motion Carried Unanimously  
 By a Roll Call Vote

The following Water Department vouchers were approved and sent to the Board for approval and payment:

WV-116	Bankcard Services	Water-misc. items	\$171.52
WV-117	U.S. Cellular	P.W. & water cell phone	73.93
WV-118	WE Energies	Power & Light	1,109.19
WV-119	Village of Elkhart Lake	Sewer Col	191.11
WV-120	Elkhart Lake Postmaster	Postage to mail water bills	138.25
WV-121	AWWA	Annual dues Solek	75.00
WV-122	Diggers Hotline, Inc.	Diggers hotline fees	51.30
WV-123	Elkhart Lake Water Dept.	Water-2 <sup>nd</sup> Quarter water bill	23.64
WV-124	Frontier	Water phone & internet serv.	55.03
WV-125	Globalcom Inc. USA	Water long distance service	6.78
WV-126	Hawkins Water Treatment	Water chemical	238.00
WV-127	Village of Elkhart Lake	June water wages	2,841.07
WV-128	Wisconsin Public Service	Water Natural Gas	12.55
WV-129	Village of Elkhart Lake	Sewer Col	7,596.99
WV-130	Village of Elkhart Lake	Sewer Col	8,096.50
WV-131	Village of Elkhart Lake	Sewer Col	5,309.56
WV-132	Village of Elkhart Lake	Sewer Co	<u>7,596.91</u>
	Total water checks		\$33,587.33

(Wolf/Garton) moved that the Water Utility vouchers be approved and paid as presented.  
 Motion Carried Unanimously  
 by a Roll Call Vote

The following C.D.A. vouchers were presented to the Board for approval and payment:

V-366	Nicolas Gift Cottage	CDA loan	\$5,000.00
V-394	Nicolas Gift Cottage	½ sign grant	<u>520.00</u>
	Total C.D.A. checks		\$5,520.00

(Klahn/Wolf) moved and seconded that the C.D.A. vouchers be approved and paid as presented.

Motion Carried Unanimously  
 by a Roll Call Vote

The following general vouchers were presented to the Board for approval and payment:

V-363	Bankcard Services	Equip, office sup. etc	\$1,197.01
V-364	Citgo	Garage/Police gas	1,442.67
V-365	WE Energies	Power & Light – June	7,397.52
V-367	Adaptor, Inc.	Adaptor Crestwood/Moraine	2,646.00
V-368	Aurora EAP	EAP 3 <sup>rd</sup> Qt. Fee	70.20
V-371	Bardon Enterprises	Bug repellent, towels, shampoo	84.00
V-372	Benefit Advantage	Flex plan monthly fee	35.00
V-373	Cal & Gus Motors	Police oil change	28.50
V-374	Crabby Cabby	Police safe ride	453.00
V-375	Dept. of Administration	Code Updates	162.00
V-376	Edgerton, St. Peter & Petak	Village Legal Service	1,689.00
V-377	Elkhart Lake Water Dept.	2 <sup>nd</sup> Quarter water bill	564.56
V-379	Feldmann Sales & Service	Chain saw maint.	28.95
V-380	Elkhart Lake First Resp.	Supplies, keys, training	948.51
V-381	Frank's Radio Service	First Resp. pagers, etc.	1,454.36
V-382	Frontier	Phone Service & Internet	586.34
V-383	Gerber Leisure Products Inc.	Lauer Memorial bench	760.00
V-384	Globalcom	Long distance service	40.65
V-385	Grota Appraisals, LLC	Assessment June, July, Aug 2,	2,225.00
V-386	Hawley, Kaufman & Kautzer	Police legal services	726.00
V-387	Horne Conventure LLC	Police-Dare-Soda	81.56
V-390	Larry's Hauling	Refuse & recycling Coll.	4,724.03
V-391	Lulloff Hardware	Fertilizer, seed, chain	103.97
V-392	Michelle Galloway	Cleaning May & June	495.00
V-395	Northern Moraine Utility	Sewage Treatment	21,178.80
V-396	Principial Life	Employee life insurance	117.89
V-397	Psychological Resources	Police physical-Graening	110.00
V-398	Schetter Electric	Fire station drop cord for boat	693.83
V-399	Sheb. County Treasurer	Court Assessments	509.00
V-400	Spring Green	Spray parks	409.40
V-401	State of Wisconsin	State Court Assessments	1,286.44
V-403	JT Construction	Gazebo roof repairs-final	585.00
V-404	LaForce, Inc.	2 pushbutton pad w/light	433.00
V-405	Andrea Taylor	Parking ticket overpay	10.00
V-406	Theel Auto, Inc.	PW truck align, rotate tire, etc.	107.95
V-407	The Uniform Shoppe	Uniform allowance-Graening	63.95
V-408	U.S.Cellular	Police cell phones	75.60
V-409	Wi. Dept. of Justice-Time	Police computer time	213.00
V-410	Wisc. Dept. of Transportation	Police-citation books	10.00
V-411	Wisc. Newspress Inc.	Publish PH-BOA	30.77
V-411	Wisc. Newspress Inc.	Publish PH-zoning	26.38
V-412	Wisconsin Public Service	Natural gas	103.66
V-413	Joel Reiss	Tax overpay 2008 & 2009	<u>217.40</u>
	Total General checks		\$54,125.90
	July Wage Expense		<u>\$58,578.60</u>
	Total July Expenses		\$112,704.50

(Klahn/Garton) moved and seconded that the general vouchers be approved and paid as presented.

Motion Carried Unanimously  
by a Roll Call Vote

(Garton/Kapellen) moved that the meeting be adjourned at 7:40 p.m.

Motion Carried Unanimously

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Jeanette L. Moioffer, Clerk-Treasurer

# ANNOUNCEMENTS

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

**CHECK OUT THE VILLAGE WEB SITE [www.elkhartlake.com](http://www.elkhartlake.com)**

MONDAY, August 16 <sup>th</sup> , 2010 – 6:00 P.M.	Administration & Finance Comm.
MONDAY, August 16 <sup>th</sup> , 2010 – 6:30 P.M.	Public Health & Welfare Comm
MONDAY, August 16 <sup>th</sup> , 2010 – 7:00P.M.	BOARD OF TRUSTEES
TUESDAY, September 7 <sup>th</sup> , 2010 –7:00P.M.	BOARD OF TRUSTEES
<b>PARTISAN PRIMARY ELECTION</b>	
TUESDAY, September 14 <sup>th</sup> , 2010 Polls Open 7:00 a.m. to 8:00 p.m.	
WEDNESDAY, September 15 <sup>th</sup> , 2010 – 6:00 P.M.	Planning Commission
MONDAY, September 20 <sup>th</sup> , 2010 – 7:00P.M.	BOARD OF TRUSTEES

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING.

Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 9:00 a.m. to 12:00 noon. and 1:00 to 4:30 p.m. The office is also open at 6:00 p.m. prior to all regular board meetings. Please call and make an appointment for special needs.

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**CHARGES FOR WATER**

First 3,000 cu. ft. per quarter \$1.84 per 100 cu. ft. + meter charge  
Next 17,000 cu. ft. per quarter \$1.59 per 100 cu. ft. + meter charge  
Next 30,000 cu. ft. per quarter \$1.29 per 100 cu. ft. + meter charge  
Over 50,000 cu. ft. per quarter \$.99 per 100 cu. ft. + meter charge

**METER CHARGES**

5/8" meters -- \$17.10 per quarter	¾" meters -- \$17.10 per quarter
1" meters -- \$21.00 per quarter	1 1/4" meters -- \$27.00 per quarter
1 ½" meters -- \$33.00 per quarter	2" meters -- \$54.00 per quarter
3" meters -- \$99.00 per quarter	4" meters -- \$150.00 per quarter

**CHARGES FOR SEWER**

\$4.00 per 100 cubic feet of water consumption beginning +\$20.00 base fee per quarter

**PENALTY**

1% Penalty per month if paid after due date

YOU MUST RECYCLE OR YOUR REFUSE WILL BE TAGGED!! CLEAR BAGS MUST BE USED FOR GARBAGE! BLUE BAGS MUST BE USED FOR RECYCABLES! CARDBOARD MUST BE FLATTENED AND BUNDLED OR PLACED IN BROWN PAPER BAGS

Wisconsin's Electronic Recycling Law will take effect on September 1, 2010.

Larry's will no longer accept the following electronic items:


TELEVISIONS  
COMPUTERS – LAPTOP & DESKTOP  
COMPUTER MONITORS AND PRINTERS  
COMPUTER PERIPHERALS  
(KEYBOARD, MICE, SPEAKERS)  
FAX MACHINES  
DVD PLAYERS  
VCR'S AND DIGITL VIDEO RECORDERS  
CELL PHONES

THE VILLAGE IS WORKING ON GETTING THESE ITEMS COLLECTED, THERE MAY BE A FEE FOR DISPOSAL OF ANY ITEM LISTED ABOVE. IF YOU ARE PUCHASING NEW, CHECK WITH THE STORE TO SEE IF THEY WILL TAKE YOUR OLD ELECTRONIC DEVICE.

WATCH FOR MORE DETAILS.

.....  
BLACK BAGS WILL NOT BE PICKED UP  
YARD WASTE DUMPSTER AND BRUSH TRUCK SCHEDULEAT VILLAGE GARAGE, 51 EAST  
MAPLE STREET  
SATURDAYS – 8:30 A.M. TO 3:00 P.M.  
WEDNESDAYS 2:00 P.M. TO 6:00 P.M.  
*This is for yard waste only, NOT LAKE WASTE!*

**DOG OWNERS!!!! VILLAGE ORDINANCE 8.32ANIMAL FECES.** Any person owning or having control of any animal shall **CLEAN UP** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **PUBLIC PROPERTY**. PLEASE BE AWARE, THE SIDEWALK, THE AREA BETWEEN THE SIDEWALK AND STREET (PARKWAY), THE STREET, LAKE STREET WALKWAY, AND ALL PARKS AND PARKING LOTS **ARE PUBLIC PROPERTY!!**

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 GARBAGE PICK UP FOR THE WEEK OF SEPTEMBER 6TH 2010 –  
**THURSDAY – September 9<sup>th</sup>, (Due to Labor Day)**

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**VILLAGE BOARD MEMBERS**

**PRESIDENT:** Alan Rudnick (611 Otto Way) 876-3113

**TRUSTEE:** Mike Wolf (POB 506) 876-3100

**TRUSTEE:** Steven Kapellen (POB 271) 876-2177

**TRUSTEE:** Pam Garton (674 Birchwood Drive) 876-2376

**TRUSTEE:** Richard Sadiq (POB 188) 876-3732

**TRUSTEE:** Lynn Shovan (POB 86) 876-2056

**TRUSTEE:** Rola Ann Klahn (POB 14) 876-2513

